B LEGAL DRAFTING AND TUTORING

Terms of service and refund policy

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1. SCOPE OF SERVICES

B Legal Drafting and Tutoring Pty Ltd provides professional educational support, legal writing instruction, and advocacy training. Our services are delivered through:

- Comprehensive study notes provided in the form of presentation slides.
- AI-generated cartoon videos designed to clearly explain complex legal concepts.
- 2-hour interactive tutoring classes conducted via Microsoft Teams.
- Access to class recordings, shared securely with the client via a Google Drive link.

Our tutoring covers various practical and procedural skills, including the preparation of heads of argument, affidavits, notices of appeal, points in limine, and general advocacy techniques.

2. LIMITATION OF SERVICES

To protect the integrity of our company and adhere to professional standards, clients must agree to the following strict limitations:

No Legal Services: We are strictly an educational tutoring company. We do not provide legal advice, legal services, or legal representation.

No Briefs Accepted: We do not accept briefs or formal legal instructions from attorneys, advocates, or members of the public.

No Academic Misconduct: We are committed to ethical educational practices. Under no circumstances will we complete assignments, assessments, or exams on behalf of our clients.

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3. REFUND POLICY

Our study materials, templates, and video resources constitute valuable intellectual property. To protect these company assets, refunds are strictly governed by the following rules:

When Refunds Are Permitted: A refund will only be issued if payment has been successfully received by the company AND the link to the study material has not yet been provided to the client.

Non-Refundable Circumstances: No refunds will be granted under any of the following conditions:

The link to the study materials (slides, videos, Drive folders) has already been provided to the client.

The 2-hour Teams meeting class has already taken place.

The client made a payment to the incorrect banking details.

Refund Processing Time: All approved refunds will take up to 13 working days to reflect in the client's designated bank account.

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4. COURSE SWAPPING POLICY

General Rule: Swapping (where a client initially pays for a specific course and later requests to exchange it for a different course) is strictly prohibited.

Exception: A swap will only be authorized if a client has paid for more than one course simultaneously AND the company has not yet provided the study material for the specific course the client wishes to exchange.

Mandatory Waiting Period: If a swap is approved under the above exception, a mandatory waiting period of 5 working days will apply. This time is required for the company to accurately create and allocate the new study materials and templates for the requested course.

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5. COMPANY INFORMATION

Registered Entity: B Legal Drafting and Tutoring (Pty) Ltd

Company Registration Number: 2026/481222/07

Director: Buhle Madondo

Contact Email: bdraftingtutoring@gmail.com

Effective Date: 2026/10/27

Last Updated: October 2026